

AGENDA: SAFARI MONTAGE Professional Development

MODULE: Safari Montage Basic & Hands- On Playlist Creation

Resource: Teachers bring 1 or 2 Lesson Plans

Training Agenda

Companion Guide

Playlist Checklist

1. Overview of Safari Montage

- Show And Tell: An Effective Playlist

[Refer to COMPANION GUIDE]

2. Logging In – If school is prepared 5 mins. If school is not prepared 20 – 30 mins.

- Type User Name and Password provided by Network Admin
- Select appropriate letter for your school and then select your school from the available options

[Refer to COMPANION GUIDE]

TIP: Quickly access by creating desktop shortcut or add web address as a Bookmark or Favorite

****** To follow the training, all teachers will use their computers from this point on.******

3. Brief Introduction of the Dashboard

- Point out the access points on the Dashboard
 - Populate the PREFERENCES page
 - Make sure the correct IWB is chosen
- Support Resources
 - Tutorials
 - Under Media Player
 - On Utility Pages
 - User Guides
 - Under HELP
 - HD Network – Under Media Player

[Refer to COMPANION GUIDE]

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4. Explore the Search tool

- DEMO
- Keyword
 - Quick search
- Advanced
 - Keyword with specific options chosen
- Subject
 - Choose subject then specific topic
- Curriculum Standard
 - Finding specific standard to correlate with lesson

[Refer to COMPANION GUIDE]

5. Explore SM Media Player

- No buffering/ Scrubbing is easy to do with no time out
- Change speed of video to adjust to needs of the class
- Closed captioning available as well as Spanish
- Can change Resolution and make video full screen without losing quality

[Refer to COMPANION GUIDE]

- Book Marking a Video
 - Click on Start Point
 - Click on End Point
 - Preview Segment
 - Save to playlist

[Refer to COMPANION GUIDE]

6. Explore Playlists: Hands on activity

- Creating purposeful playlists
 - Playlist Rubric: A Useful Guide
 - 4 Types of Playlists
 - Introductory Playlist
 - Lesson Playlist
 - Review Playlist
 - Remediation Playlist

[Refer to COMPANION GUIDE]

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7. Let's Make a Playlist

At this time teachers will use their lesson plans to create a playlist that can be implemented in class.

- Playlist Action Buttons:
- Create Quiz
- Share or unshared
- Export
- Edit information
- Create comments to accompany
- Duration
- Duplicate

[Refer to COMPANION GUIDE]

- Steps to Building a Playlist
 1. What is the purpose of your playlist?
 2. Click on Playlist Tab
 3. Choose NEW
 4. Name your playlist (Topic_grade_initials)
 5. Populate Playlist fields
 6. Search using Quick Search, Advanced Search, Subject Search, and Curriculum Search to find applicable learning resources
 7. Add Files to a Playlist
 8. Organize assets using the arrows to move assets up/down so that they flow

Present Your Playlist: Pair and Share

[Refer to COMPANION GUIDE]