

Duplin County Tuning Protocol

When you tune a lesson plan you have two basic components: the goals of the plan and a set of learning activities sequenced in a way that you believe will help the students meet those goals. The general objective is to get feedback from your colleagues about the degree to which the activity you structure seem likely to get your students to these goals. The plan is “in tune” when the goals and activities are most in alignment.

Introduction (2 minutes)

- Facilitator will introduce protocol goals, guidelines, and schedule.

Teacher Presentation (5 minutes)

- The presenter has a focus question.
- The presenter provides the learning objectives for his/her lesson.
- The presenter shares context of his/her lesson (i.e. what led up to lesson, what will be your next steps, etc.)
- The presenter may present samples of student work (if applicable).

Sample focus question: *What evidence exists in the lesson that students will read, write, think, and talk and how might I increase those opportunities during the lesson or unit?*

Clarifying Questions (2 minutes)

- Participants will ask clarifying questions to help them further understand the context of the lesson.
- Participants will ask clarifying questions to obtain facts.

Note: The facilitator is responsible for making sure that clarifying questions are really clarifying and that the person asking the questions is not making suggestions at this point.

Pause to Reflect on Feedback (5 minutes)

- Presenter is silent
 - Participants do this work individually:
 - Look closely at the plan and take notes
 - Focus particularly on the presenter’s focus question
 - Reflect on what they would like to contribute to the feedback session
 - Prepare Warm and Cool Feedback
- Warm** – “I see..”, “I noticed...”, “I heard...”, “I see evidence of...”;
- Cool** – “I wonder if...”, “What would it look like if...”, “What’s another way you might....”, etc.)

Warm and Cool Feedback (5-10 minutes)

- Presenter is silent and takes notes while the participants provide feedback
- Participants share feedback with the presenter, starting with warm feedback then transitioning into cool feedback. Remember the suggestions should help answer the focus question provided in Teacher Presentation.

Reflection (5 minutes)

- Presenter responds to the comments/questions while participants are silent.
- Presenter should use this time to reflect and revisit the focus question, not defend.
- Facilitator may intervene to focus, clarify, etc.

Debrief (3 minutes)

- Facilitator-led discussion of this tuning experience.

Modified by STEM Early College Development Team – July 2012

