Exceptional Children Curriculum Specialist

Purpose: The Exceptional Children’s Curriculum specialist works under general supervision to perform a variety of professional work to assist in the coordination of the curriculum used in the instruction of exceptional children. The position is responsible for interpreting curriculum changes, updating teachers and principals of those changes, and ensures instruction is aligned with curriculum goals and individualized education plans for students with disabilities. The specialist will serve as a data coach to assist schools with disaggregation of student achievement data from assessments to impact instruction.

Closing Date: April 11, 2013

Essential Functions:
- Provide support to teachers in their classroom through coaching, modeling, and mentoring.
- Create positive relationships with teachers and administrators.
- Meet regularly with principal to determine departmental needs for exceptional children.
- Coordinate and provide on-going staff development opportunities at the district and school levels.
- Communicate changes in the North Carolina curriculum to teachers and principals; develop and implement curricular guides to facilitate instruction.
- Provide guidance on the policies governing services for children with disabilities.
- Assist teachers with lesson plan formats, lesson planning, and lesson plan review.
- Provide technical assistance to special education teachers in developing appropriate IEPs, structuring/organizing classrooms, developing behavior management plans, etc.
- Facilitate data meetings with teachers as they analyze and make data driven decisions to impact student achievement.
- Provide staff development for special education teachers.
- Stay abreast of research based instructional strategies by attending professional development sessions and reading professional educational research.
- Work positively toward meeting identified district and building improvement goals.
- Performs other related work as required.

Qualifications
Valid North Carolina Teaching Certificate required
Master’s Degree preferred
Record of positive classroom experiences
Knowledge of North Carolina curriculum
Ability to conduct professional development for teachers and administrators
Ability to disaggregate, interpret, and analyze assessment data
Success working collaboratively with colleagues
Communicate effectively with administrators, principals, teachers, and parents both orally and in writing
Considerable knowledge of federal and state statutes and regulations regarding provision of services to students with disabilities